



Sutter Butte Flood Control Agency

Board of Directors Minutes Regular Meeting, February 12, 2020, 1 p.m.
City of Yuba City Council Chambers - 1201 Civic Center Blvd., Yuba City, CA

The Sutter Butte Flood Control Agency (Agency) Board of Directors (Board), State of California, met on the above date at 1 p.m. at the City of Yuba City Council Chambers - 1201 Civic Center Boulevard, Yuba City, CA.

These minutes do not represent a transcript of the meeting and are intended to be a summary of the most important points. For a complete record, please refer to the video recording of the meeting, which is posted on SBFCA's website: <http://sutterbutteflood.org/board/meetings-agendas/>

MEMBERS PRESENT

County of Sutter:	Mat Conant
County of Butte:	Steve Lambert
City of Yuba City:	Manny Cardoza, Grace Espindola
City of Biggs:	Bo Sheppard
City of Gridley:	Bruce Johnson
City of Live Oak:	Lakvhir Ghag
Levee District 9:	Mike Morris, Chris Schmidl
Levee District 1:	Francis Silva, Charlie Hoppin

MEMBERS ABSENT: Bill Connelly, Shon Harris, Mike Ziegenmeyer

STAFF PRESENT: Michael Bessette, Executive Director; Scott Shapiro, Agency Counsel; Seth Wurzel, Budget Manager, and Terra Yaney, Board Clerk

MEETING/CALL TO ORDER

At 1:00 p.m., Director Mat Conant opened the meeting and led the group in the pledge of allegiance.

CONSENT CALENDAR

1. Approval of the Minutes for the December 11, 2019 Board Meeting
2. Approve a Resolution applying for grant funds from the California Department of Water Resources and designating the Executive Director as the authorized representative to execute an agreement for funding improvements along the Sutter Bypass east levee
3. Approve and authorize the Executive Director to execute Amendment 11 to the Master Services Agreement with HDR Engineering to extend the term of the agreement to December 31, 2021

A motion to approve the Consent Calendar was made by Director Lakvhir Ghag and seconded by Director Mike Morris. The motion passed with no objection. The Consent Calendar was approved as follows:

- Manny Cardoza– yes
- Mat Conant– yes
- Grace Espindola– yes
- Lakvhir Ghag - Yes
- Charlie Hoppin- yes
- Bruce Johnson - yes
- Steve Lambert - yes
- Mike Morris– yes
- Bo Sheppard - yes
- Chris Schmidl - yes
- Francis Silva- yes

No public Comment

The entire discussion is available on the SBFCA website at: <http://sutterbutterflood.org/board/meetings-agendas/>

PRESENTATION, DISCUSSION & ACTION ITEMS

4. Selection of 2020 SBFCA Chair and Vice Chair

Director Manny Cardoza nominated Director Mat Conant as the Chair of the 2020 SBFCA Board of Directors. Director Bo Sheppard nominated Director Steve Lambert as Vice Chair.

A motion to approve the Board nominations was made by Director Manny Cardoza and seconded by Director Mike Morris. The motion passed with no objection. The motion was approved as follows:

- **Manny Cardoza– yes**
- **Mat Conant– yes**
- **Grace Espindola– yes**
- **Lakvhir Ghag - Yes**
- **Charlie Hoppin- yes**
- **Bruce Johnson - yes**
- **Steve Lambert - yes**
- **Mike Morris– yes**
- **Bo Sheppard - yes**
- **Chris Schmidl - yes**
- **Francis Silva- yes**

5. Presentation of Agency Audited Financial Statements and Related Reports for Fiscal Year Ending June 30, 2019

Budget Manager Seth Wurzel presented the Agency Audited Financial Statements and Related Reports for Fiscal Year Ending June 30, 2019. He reported that it was a clean audit with no significant findings. It was reported that the Continuing Disclosure Report is due in March and will be presented at the next meeting. The entire report, along with a PowerPoint presentation is available on the SBFCA website at:

<http://sutterbutterflood.org/board/meetings-agendas/>

No public Comment

6. Presentation and File Monthly Financial Report

Budget Manager Seth Wurzel presented the monthly financial reports for November and December and answered questions regarding operating revenue of advanced funding. Mr. Wurzel announced that we received our first tax installments from Sutter County and will report out next month. The entire report, along with a PowerPoint presentation is available on the SBFCA website at: <http://sutterbutterflood.org/board/meetings-agendas/>

INFORMATIONAL AND POSSIBLE APPROVAL ITEMS

7. Program/Project Update

Executive Director Michael Bessette gave a presentation outlining the recent and ongoing activities of the agency. He reported that the physical construction of the UPRR Closure Structure has been completed. The structure installation was tested by the contractor; they will provide an installation training for Levee District One in the next week. He reported that the construction management team is managing the project closeout activities for the Reach 25 Pipe abandonment project. He went on to report that the right-of-way team continues to work on closing out all acquisitions needed for the FRWLP including the easements needed from the affected public agencies and several outstanding property owners.

It was reported that staff submitted an amendment request to DWR for an amendment to the funding agreement. DWR is now processing Amendment #6 for time only, we will be requesting a 7th amendment to address additional funding.

It was reported that staff continues to coordinate closely with the Sacramento Valley Conservancy and LD1 on the Star Bend and Mathews mitigation sites. Monthly coordination meetings are being held to advance progress towards the completion of the required conservation easement and management plan. Our current schedule is for the framework agreement and associated documents to be presented at the April 2020 Board meeting.

Mr. Bessette reported that the draft Feasibility Study reports for the Small Community Studies for Sutter and Tudor were submitted to DWR on November 1 for their review and comments were received for the Sutter report. The project team is currently working on addressing the comments and finalizing the report. The team is still awaiting comments on the Tudor report.

It was reported that the design team is working on the Trailer and Shed Demolition project in Butte County, this is an encroachment compliance clean up. Bid documents are scheduled to finalize this month, we will go out to bid in March and award in April with anticipated work to begin in May.

Mr. Bessette announced that USACE COL. Honduras is schedule to present at the April Board meeting.

Agency Counsel Scott Shapiro provided an update on the FEMA Agricultural Zone.

The entire report, along with a PowerPoint presentation is available on the SBFCA website at:
<http://sutterbutterflood.org/board/meetings-agendas/>

8. Other Reports from Agency Staff and Consultants
Nothing to report.

9. Report by Member and Partner Agencies
Nothing to report.

CORRESPONDENCE

10. Report on Correspondence Sent by and Received by the Board
Nothing to report.

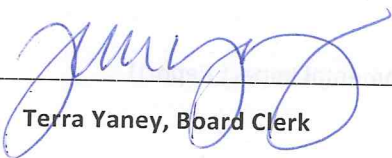
PUBLIC COMMENT

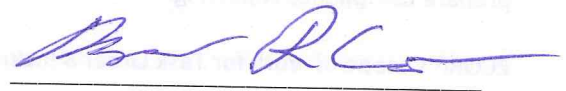
Yuba City resident Pat Miller provided public comment regarding Sutter Bypass and assessment dollars.

ADJOURNMENT

With no further business coming before the Board, the meeting was adjourned at 1:47 p.m.

ATTEST BY:


Terra Yaney, Board Clerk



Board Chair