



Sutter Butte Flood Control Agency

Board of Directors Minutes – Regular Meeting, May 10, 2017, 1p.m.
City of Yuba City Council Chambers - 1201 Civic Center Blvd., Yuba City, CA

The Sutter Butte Flood Control Agency (Agency) Board of Directors (Board), State of California, met on the above date at 1 p.m. at the City of Yuba City Council Chambers - 1201 Civic Center Boulevard, Yuba City, CA.

These minutes do not represent a transcript of the meeting and are intended to be a summary of the most important points. For a complete record, please refer to the video recording of the meeting, which is posted on SBFCA's website: <http://sutterbutteflood.org/board/meetings-agendas/>

MEMBERS PRESENT

County of Sutter:	Dan Flores, Mat Conant
County of Butte:	Bill Connelly
City of Yuba City:	John Buckland, Stan Cleveland
City of Live Oak:	Jason Banks
City of Biggs:	Bo Sheppard
City of Gridley:	Frank Hall
Levee District 9:	Mike Morris, Chris Schmidl
Levee District 1:	Francis Silva, Charlie Hoppin

MEMBERS ABSENT: Steve Lambert, Larry Munger

STAFF PRESENT: Mike Inamine, Executive Director; Michael Bessette, Director of Engineering; Andrea Clark, Agency Counsel; Scott Shapiro, Agency Counsel; Kim Floyd, Public Outreach Manager; and Terra Yaney, Board Clerk

MEETING/CALL TO ORDER

At 1 p.m., Director Stan Cleveland opened the meeting and led the group in the pledge of allegiance.

PUBLIC HEARING

1. Approval of Final Amended 3-year Budget Covering 2016-17 through 2018-19

Budget Manager Seth Wurzel provided a power point presentation for the recommendation of the Final Amended 3-year budget covering the 2016-17 through 2018-19. He explained the process and purpose for budget amendments and expenditure details. The budget approval process is a two-step process with preliminary approval on April 11. He provided budget comparison summaries for the 5 and 3-year expenditures for all allocations of funds. He also provided a chart outlining the SBFCA Program Budget Organization.

Director Charlie Hoppin asked how the cost share for the NED was calculated: is it based on actuals or on a percentage.

Executive Director Mike Inamine answered that the USACE estimate is higher and SBFCA is working through the cost estimate with the USACE based on actual costs.

Director Stan Cleveland opened the public hearing and invited members of the public to provide comment.

No public comment.

The public hearing was closed.

The entire report, along with a PowerPoint presentation is available on the SBFCA website at:
<http://sutterbutterflood.org/board/meetings-agendas/>

A motion to approve the Final Amended 3-Year Budget covering 2016-17 through 2018-19 was made by Director Mat Conant and seconded by Director Mike Morris. Motion passed with no objection. The item was approved as follows:

- Jason Banks - yes
- John Buckland - yes
- Stan Cleveland- yes
- Mat Conant - yes
- Bill Connelly - yes
- Dan Flores - yes
- Frank Hall - yes
- Charlie Hoppin - yes
- Mike Morris - yes
- Chris Schmidl -yes
- Bo Sheppard - yes
- Francis Silva - yes

CONSENT CALENDAR

- 2. Approval of the Minutes for the April 12, 2017 Board Meeting**
- 3. Approval of Amendments to Consultant Agreement for Agency Support for Fiscal Year 2017-18. (Pulled from Consent Calendar at the request of a member of the public for further discussion and explanation)**
 - 6th Amendment to the agreement between the Sutter Butte Flood Control Agency and Kim Floyd Communications.
 - 2nd Amendment to the agreement between the Sutter Butte Flood Control Agency and NBS Government Finance Group.
 - 12th Amendment to the agreement between the Sutter Butte Flood Control Agency and Downey Brand LLP.
 - 10th Amendment to the agreement between the Sutter Butte Flood Control Agency and Larsen Wurzel and Associates, Inc.
 - 15th Amendment to the agreement between the Sutter Butte Flood Control Agency and Peterson Brustad, Inc.
- 4. Consideration of Continuing Emergency Action**
- 5. Approval of Resolution Designating Applicant's Agent for the purpose of obtaining Public Assistance Funding from CalOES and/or FEMA under all open and future disasters for up to 3-years.**

Items 2, 4 and 5 of the Consent Calendar were approved in one motion. Item 3 was pulled from the consent calendar at the request of a member of the public. A motion to approve was made by Director Dan Flores and seconded by Director Chris Schmidl. Motion passed with no objection. The Consent Calendar was approved as follows:

- Jason Banks - yes
- John Buckland - yes
- Stan Cleveland- yes
- Mat Conant - yes
- Bill Connelly - yes
- Dan Flores - yes
- Frank Hall - yes
- Charlie Hoppin - yes
- Mike Morris - yes
- Chris Schmidl -yes
- Bo Sheppard - yes
- Francis Silva - yes

PUBLIC COMMENT

Sutter County resident Pat Miller provided public comment on consent calendar item three. Ms. Miller requested further background into the amendments to consultant agreements listed under item three.

Executive Director, Mike Inamine explained that while construction is winding down there is still a need to seek additional funding sources to complete the Federal Project and critical repair projects.

Budget Manager Seth Wurzel provided a PowerPoint presentation summarizing the 2017-18 operational amendments and scope of work under each consultant agreement. The entire report, along with a PowerPoint presentation is available on the SBFCA website at: <http://sutterbutterflood.org/board/meetings-agendas/>

Sutter County resident Elaine Miles provided public comment.

Mr. Wurzel responded to Ms. Miles' comments

Director Jason Banks asked to see a comparison of the expenditures from last fiscal year to the current fiscal year.

The discussion related to this item can be viewed in its entirety on the SBFCA website: <http://sutterbutteflood.org/board/meetings-agendas/>.

A motion to approve the Amendments to Consultant Agreement for Agency Support for Fiscal Year 2017-18 was made by Director Dan Flores and seconded by Director Mike Morris. Motion passed with no objection. The item was approved as follows:

- Jason Banks - yes
- John Buckland - yes
- Stan Cleveland- yes
- Mat Conant - yes
- Bill Connelly - yes
- Dan Flores - yes
- Frank Hall - yes
- Charlie Hoppin - yes
- Mike Morris - yes
- Chris Schmidl -yes
- Bo Sheppard - yes
- Francis Silva - yes

PRESENTATION, DISCUSSION & ACTION ITEMS

Executive Director Mike Inamine indicated that the following additional items were added to the agenda after distribution. The updated agenda was provided to the Board of Directors and made available for public inspection in the office of the Board Clerk, Sutter County Library and posted on the SBFCA website.

5a Federal Sutter Basin Flood Risk Management Project Update

Executive Director Mike Inamine introduced the item and provided an overview on the Sutter Basin Flood Risk Management Project (Star Bend to Laurel Avenue). He reported HDR Engineering completed a 65-percent design for the Laurel to Star Bend area of the Feather River West Levee Project and submitted it in March of 2012 for Agency and partner agency review. Prior to that date, an Alternatives analyses report was prepared for this area within the HDR team's Pre-design Formulation Report (PFR), dated August 2011. In February of 2012, the HDR team prepared 65-percent plans for the project area.

SBFCA has coordinated with the US Army Corps of Engineers (USACE) on advancing the 65-percent designs for the Laurel Avenue to South Star Bend project through final design and construction. The scope of work for the design of the project includes advancing the 65-percent plans completed in February of 2012 to final design. The work will be done by the SBFCA Design Team on behalf of USACE. 95-percent, 100-percent, and Final Design (Ready to Advertise) submittal packages are planned as a part of the project.

5b Approval of Task Order with HDR to Advance Federal Project

Executive Director Mike Inamine introduced the item and provided background. The discussion related to this item can be viewed in its entirety on the SBFCA website: <http://sutterbutteflood.org/board/meetings-agendas/>.

A motion to approve the Task Order with HDR to Advance Federal Project was made by Director Dan Flores and seconded by Director Mike Morris. Motion passed with no objection. The item was approved as follows:

- Jason Banks - yes
- John Buckland - yes
- Stan Cleveland- yes
- Mat Conant - yes
- Bill Connelly - yes
- Dan Flores - yes
- Frank Hall - yes
- Charlie Hoppin - yes
- Mike Morris - yes
- Chris Schmidl -yes
- Bo Sheppard - yes
- Francis Silva - yes

5c Update on the Agricultural Floodplain Ordinance Task Force and H.R.2170

Executive Director Mike Inamine introduced the item and provided background.

Sutter County resident Elaine Miles provided public comment.

The discussion related to this item can be viewed in its entirety on the SBFCA website:

<http://sutterbutteflood.org/board/meetings-agendas/>

5d Other Issues of Interest to SBFCA from Cap-to-Cap Program

Agency Council Scott Shapiro provided an overview of meetings held in Washington D.C. from April 29-March 3, 2017. The presentation can be viewed in its entirety on the SBFCA website:

<http://sutterbutteflood.org/board/meetings-agendas/>.

No public comment.

INFORMATIONAL AND POSSIBLE APPROVAL ITEMS

6. Receive and File Monthly Financial Report

Budget Manager Seth Wurzel presented the monthly financial report for March and answered questions regarding operating revenue of advanced funding. The entire report, along with a PowerPoint presentation is available on the SBFCA website at: <http://sutterbutteflood.org/board/meetings-agendas/>

No public comment.

No action required.

7. Program/Project Update

Director of Engineering Michael Bessette gave a presentation outlining the recent and ongoing activities related to the winter storm events. He reported that staff and the design team continue to review and analyze storm related damage sites and coordinate with both the State and Federal government on repair efforts. In addition to the advance measure projects, he highlighted the completion of other improvement projects. He reported that work on the Completion Projects is progressing; the construction of the Completion Projects will be ongoing through July.

The entire report, along with a PowerPoint presentation, is available on the SBFCA website at:

<http://sutterbutteflood.org/board/meetings-agendas/>

8. Other Reports from Agency Staff and Consultants

Nothing to report.

9. Report by the Citizens' Assessment District Advisory Committee (CADAC)

Nothing to report.

10. Report by Member and Partner Agencies

Nothing to report.

CORRESPONDENCE

11. Report on Correspondence Sent by and Received by the Board

Nothing to report.

PUBLIC COMMENT

No public comment.

ADJOURNMENT

With no further business coming before the Board, the meeting was adjourned at 2:51 p.m.

ATTEST BY: _____

Terra Yaney, Board Clerk

Larry Munger, Board Chair