

~~DRAFT~~ ^{FINAL} MINUTES OF THE BOARD OF DIRECTORS OF THE
SUTTER BUTTE FLOOD CONTROL AGENCY
REGULAR MEETING OF
FEBRUARY 12, 2014

The Sutter Butte Flood Control Agency (Agency) Board of Directors (Board), State of California, met on the above date in Closed Session at 1 p.m. in the City of Yuba City Council Chambers, Yuba City, California.

MEMBERS PRESENT

County of Sutter:	Jim Whiteaker
County of Butte:	Bill Connelly
City of Yuba City:	John Dukes, Kash Gill
City of Gridley:	Jeff Draper
City of Live Oak:	Gary Baland
City of Biggs:	Bo Sheppard
Levee District 1:	Al Montna, Francis Silva
Levee District 9:	David Lamon

MEMBERS ABSENT: Steve Lambert, James Gallagher, Stan Cleveland, Chris Schmidl

STAFF PRESENT: Mike Inamine, Executive Director; Michael Bessette, Director of Engineering; Scott Shapiro, Agency Counsel; Budget Manager Seth Wurzel; Sarah Modeste, Administrative Manager

CLOSED SESSION

At 1 p.m. the Board went into closed session.

Conference with real property negotiators pursuant to Govt. Code section 54956.8

Agency negotiator(s): McElhern/O'Regan

Properties and negotiating parties:

- Oswald Mutual Water Company (APN 23-234-004 & 005)

Nothing to report.

REGULAR MEETING/CALL TO ORDER

Board Vice Chair Kash Gill opened the regular meeting at 1:15 p.m. and Jim Whiteaker led the group in the pledge.

CONSENT CALENDAR

- 1) Approval of the January 15, 2014 Board minutes
- 2) Approval of professional services contract with Parsons Brinckerhoff for Areas B & D construction management services
- 3) Informational report on delegation of authority for certain actions from Executive Director to Director of Engineering
- 4) Approval of Agency representation travel to Washington D.C. for USACE Chief's Report support and Cap-to-Cap

On motion of Director Jim Whiteaker, and seconded by Director Al Montna, the consent calendar was approved as follows:

- | | |
|---------------------|-----------------------|
| • Bo Sheppard – Yes | • Bill Connelly – Yes |
| • Kash Gill – Yes | • Al Montna – Yes |
| • John Dukes – Yes | • Francis Silva – Yes |
| • David Lamon – Yes | • Gary Baland – Yes |
| • Jeff Draper – Yes | • Jim Whiteaker – Yes |

PRESENTATION, DISCUSSION & ACTION ITEMS

5) Receive and file monthly financial report

Budget Manager Seth Wurzel stated as of December 2013, SBFCFA has \$21.8 million in working capital, of which \$5.4 million is with Yuba City. The first apportionment of FY 13-14 assessments totaling approximately \$3.5 were received from Sutter County on February 3, 2014. Additionally, the first deposit of State funding, totaling approximately \$14.1 million, was received on February 5, 2014. In order to ensure the ability to pay invoices, SBFCFA drew \$4 million from its LAIF account on February 3, 2014. Total draws to dates total \$26.3 million. The short-term line of credit from Rabobank remains unchanged.

Director John Dukes asked if all construction bills have been paid to date. Mr. Wurzel stated that all invoices are paid within 30 days, however SBFCA continues to receive invoices for work completed over the winter. Director Dukes asked if funds were held in a retention fund until project close out. Mr. Wurzel stated that SBFCA pays 100% of the invoice, with 5% of the total deposited in an escrow account.

Mr. Wurzel stated that the preliminary budget approval is scheduled for the March meeting with the budget hearing scheduled for the April Board meeting.

No public comment.

No action taken on this item.

INFORMATIONAL AND POSSIBLE APPROVAL ITEMS

6) Program/Project Update

Executive Director Mike Inamine and Director of Engineering Michael Bessette updated the Board on recent program and project activities, including an overview of 2013 milestones. Detailed information is available in the Item 6 staff report of the February 12, 2014 Board agenda packet [here](#).

Mr. Bessette stated that SBFCA held a mandatory pre-bid construction meeting on February 11, 2014. Nearly 50 people attended the meeting and approximately 6 companies could bid the project as a prime contractor. Additionally, more than 24 people have purchase the bid documents. Construction bids are due on March 4, 2014.

Director John Dukes asked for clarification on the areas that will be under construction during 2014. Mr. Bessette responded that Areas B, C and D will be under construction concurrently throughout the 2014 construction season.

Director Gary Baland stated that the City of Live Oak is very pleased with SBFCA's efforts on the borrow site negotiations.

7) Other reports from Agency staff and consultants

Nothing to report at this time.

8) Report (if necessary) by the Citizens' Assessment District Advisory Committee (CADAC)

Lynette Filter, CADAC Vice Chair, stated that Budget Manager Seth Wurzel provided a detailed overview of SBFCA's finances at its February meeting. Ms. Filter also stated that she wanted to thank Mike Inamine for making himself available to answer questions and provide information each month.

Ms. Filter requested that there are two seats open on the CADAC, one in Butte County and one from Biggs. Director Bo Sheppard stated that he is working with the City Manager to identify a CADAC member from Biggs.

9) Report (if necessary) by member and partner agencies

Nothing to report at this time.

CORRESPONDENCE

10) Report on correspondence sent by and received by the Board

Nothing to report at this time.

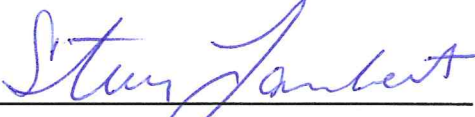
PUBLIC COMMENT

No public comment.

ADJOURNMENT

With no further business coming before the Board, the meeting was adjourned at 1:50 p.m.

ATTEST BY: 
SARAH MODESTE


STEVE LAMBERT, CHAIR