

**MINUTES OF THE FINANCE COMMITTEE
SUTTER BUTTE FLOOD CONTROL AGENCY
JUNE 29, 2015**

The Sutter Butte Flood Control Agency (SBFCA) Finance Committee Members, met on the above date at 1 p.m. at the SBFCA office, 1441 Garden Highway, Yuba City, California.

MEMBERS PRESENT:

City of Yuba City: John Dukes, Kash Gill
Levee District 9: David Lamon
County of Butte:
County of Suter:

MEMBERS ABSENT: Steve Lambert, Barbara LeVake

STAFF PRESENT: Mike Inamine, Executive Director; Michael Bessette, Director of Engineering; Andrea Clark, Agency Counsel; Sarah Modeste, Administrative Manager

Call to Order/Discussion & Action Items

1. Approval of Finance Committee Meeting minutes from the June 1, 2015 meeting

On motion of Director John Dukes, and seconded by Director Dave Lamon, the minutes were approved as follows:

- John Dukes – Yes
- Kash Gill – Yes
- Dave Lamon – Yes

2. Approval of Increased Construction Contingency Authorization for the Project Area C Construction Contract

Director of Engineering Michael Bessette stated that Project Area C is being closed out. He reviewed the contract change orders to date and stated that the net request increase is approximately \$1.34 million.

Director John Dukes asked if the 10% contingency had been spent. Mr. Bessette stated that the original 10% contingency was nearly spent, so the amount requested would be in addition to the original contingency amount. Mr. Inamine added that the overall project costs are still within budget.

On motion of Director John Dukes, and seconded by Director Kash Gill, the recommendation of Finance Committee approval of the Increased Construction Contingency Authorization for the Project Area C Construction Contract was approved as follows:

- John Dukes – Yes
- Kash Gill – Yes
- Dave Lamon – Yes

3. Approval of Amendment 2 to the Contract with Parsons Brinckerhoff, Inc. for Construction Management Services for the Project Area C Construction Project

Mr. Bessette stated that the request for the increase is based on the Reach 13 cultural issues. There was more work than originally anticipated for this reach.

On motion of Director John Dukes, and seconded by Director Kash Gill, the recommendation of Committee approval of Amendment 2 to the Contract with Parsons Brinckerhoff, Inc. for Construction Management Services for the Project Area C Construction Project was approved as follows:

- John Dukes – Yes
- Kash Gill – Yes
- Dave Lamon – Yes

4. Review and Approval to Authorize the Executive Director to Execute an Amendment to the Contract with Reeb Government Relations, LLC

Mr. Inamine provided background on the Reeb Government Relations, LLC contract, which was initiated in 2014 to address the state funding issues and SB-37. The contract authorized payments of \$5,000 per

month through May 2015 when this retainer was terminated--SBFCA's award of remaining FRWLP funding essentially concluded the scope of work for Reeb Government Relations, LLC. As there are a number of new issues that must be addressed at a much lower level of effort, Mr. Inamine stated that he recommends a new agreement with RGR LLC for ongoing support only on an as-needed basis; the work associated with this amendment will be billed at an hourly rate.

Director Dukes asked if the amendment amount was \$15,000 for the year, and Mr. Inamine confirmed it was. Mr. Inamine added that the previous amount billed was \$45,000, which was below the executive director's authority, but the amendment would push the total amount paid beyond the Executive Director's authority, thus necessitating the Board's approval.

On motion of Director Kash Gill, and seconded by Director Dave Lamon, the recommendation of approval of an amendment with Reeb Government Relations, LLC was approved as follows:

- John Dukes – Yes
- Kash Gill – Yes
- Dave Lamon – Yes

Public Comment


No public comment.

Adjourn

With no further business, the meeting was adjourned at 1:35 p.m.

ATTEST BY:


SARAH MODESTE, BOARD CLERK


KASH GILL, CHAIR