

MINUTES OF THE CITIZENS' ASSESSMENT DISTRICT ADVISORY COMMITTEE
SUTTER BUTTE FLOOD CONTROL AGENCY
REGULAR MEETING OF DECEMBER 19, 2012

The Citizens' Assessment District Advisory Committee (CADAC) of the Sutter Butte Flood Control Agency (SBFCA) conducted a regular meeting at 12 p.m. on December 19, 2012, in the conference room of the Yuba-Sutter Economic Development Center, 1227 Bridge Street, Suite C, Yuba City, California.

MEMBERS PRESENT:

Jon Munger, Chair	Steve Scriven
Lynette Filter, Vice Chair	Clint Moffitt
Elaine Miles	Sandy Watson
Roberta Fletcher	Debra Gaylord
Sandi Fredrickson	

SBFCA STAFF PRESENT: Kim Floyd, Public Outreach Manager
Seth Wurzel, Budget Manager
Michael Bessette, Director of Engineering
Mike Inamine, Executive Director

REGULAR MEETING

APPROVAL OF SEPTEMBER 25, 2012 CADAC MEETING MINUTES

Steve Scriven motioned to approve the September 25, 2012 CADAC meeting minutes with the addition of Sandi Fredrickson to the "members present" section; the motion was seconded by Sandy Watson and approved by those present.

ELECTION of 2013 CHAIR & VICE CHAIR

Roberta Fletcher nominated Jon Munger as 2013 CADAC Chair and Lynette Filter as 2013 CADAC Vice Chair. Sandi Fredrickson motioned to elect Jon Munger as 2013 CADAC Chair and Lynette Filter as 2013 CADAC Vice Chair; the motion was seconded by Sandy Watson and approved by those present.

BOND 101 PRESENTATION

Budget Manager Seth Wurzel and Agency financial manager Dan Cox provided an overview of bond basics, including short-term vs. long-term debt, and recommended method of payment. CADAC members requested that the presentation be posted to the Agency's website. It is available:

http://www.sutterbutteflood.org/images/uploads2/SBFCA_CADAC_Bond_101_December_2012_FINAL_-_Web_1.pdf.

UPDATE FROM CADAC MEMBERS ON RECENT SBFCA BOARD MEETINGS

Jon Munger stated that the Agency is not holding a SBFCA Board meeting in January. The next SBFCA Board meeting will be on February 13, 2013. Mr. Munger added that the Agency recently received its fiscal year 2011-12 audit report and the independent auditor gave the Agency a "clean" audit and no management recommendations. This is the best outcome for the Agency as the auditor found nothing to report.

CADAC DISCUSSION OF PUBLIC OUTREACH STRATEGIES

Nothing to report at this time.

SET THE AGENDA FOR THE FIRST MEETING OF 2013

- Approval of 12.19.2012 CADAC meeting minutes
- Update from construction activities from Director of Engineering Michael Bessette
- Approval of annual report
- Update from CADAC members on recent SBFCA Board meetings
- CADAC discussion of public outreach strategies
- Set the date and agenda for the next meeting

ADJOURNMENT

The meeting was adjourned at 1:30 p.m.