

Unapproved
MINUTES OF THE CITIZENS' ASSESSMENT DISTRICT ADVISORY COMMITTEE
SUTTER BUTTE FLOOD CONTROL AGENCY
REGULAR MEETING of November 2, 2016

The Citizens' Assessment District Advisory Committee (CADAC) of the Sutter Butte Flood Control Agency (SBFCA) met on November 2, 2016 in the SBFCA Conference Room, 1441 Garden Highway, Yuba City, CA

MEMBERS PRESENT

Sandi Watson
Jon Munger
Sam Nevis
Gail Moffitt
Steve Scriven
Vern Hartman
Megan Grima
Dan Cucchi

MEMBERS ABSENT

Sandi Fredrickson
Lynette Filter
Jim Townsend
Barbara Rice
Clint Moffit, Alternate
JoAnn Townsend, Alternate
Debrah Gaylord

SBFCA STAFF PRESENT

Kim Floyd, Public Outreach Manager

OTHERS PRESENT

Drew Stresser, Manager Levee District 1
Elaine Miles
Bruce Popovich

CALL TO ORDER

Chair Jon Munger called the meeting to order. The roll of the committee and attendance was called and is shown above. Munger welcomed Megan Grima. Munger noted that Megan was appointed to replace Mike Norris who was now a member of Levee District 9.

ACTION ITEM

Approval of August 8, 2016 Meeting Minutes:

Dan Cucchi moved to approve the minutes with the following corrections: change date in document header; remove "Sutter County Taxpayers Association" following Elaine Miles' name. Steve Scriven seconded. Motion carried.

SBFCA STAFF REPORTS

Public Outreach Manager Kim Floyd reported that the Gridley Bridge erosion project is complete. Butte County levee work is also nearing completion. Outstanding work includes paving of county roads and driveways to restore them to pre-project condition. An aggregate base is being applied to the levee crown from Evans Reimer to East Gridley Road. Demobilization of the construction equipment is ongoing, and all work should be completed by the end of November. The Fifth Street Bridge project is still awaiting a signed letter of permission from the US Army Corps of Engineers. The letter is being routed for

signatures within the Corps. That letter will trigger approvals of encroachment permits, although it is uncertain whether or not work will be allowed into the winter months. Ideally, the project will begin in Mid-November. Once work begins, the bridge will be closed overnight for a three-week period (6:30 p.m. to 6:30 a.m.). SBFCA plans radio advertising, media relations and outreach to impacted organizations/agencies, such as emergency services, Yuba-Sutter Transit, and school districts to announce closure dates and detours. Work on other completion projects (Union Pacific Railroad relief wells, a berm by the Yuba City Water Treatment Plant, and Reach 7 relief wells) will begin after Thanksgiving. Work is permissible over the winter months because it does not require any levee deconstruction. These projects are expected to be completed by June 2017.

SBFCA is hiring an Administrative Analyst to replace the former Administrative Manager. The job was noticed for two weeks and 16 local applicants applied. Five applicants were selected to move forward with the interview process. Applicants will be ranked following interviews and then submitted to an Ad Hoc Committee of the Board for review. The Ad Hoc can recommend staff negotiate an employment agreement with the preferred candidate. The position requires a BA degree and has a salary range of \$50-85,000 annually, depending upon qualifications and experience. This is a professional-level, not a secretarial, position. A job description was shared, but is also available on the Agency's website under the "Notices & Documents" tab.

PUBLIC COMMENTS

Elaine Miles requested that draft meeting minutes be included with agendas in email distribution prior to meetings.

SET DATE FOR NEXT CADAC MEETING

The group discussed the value in moving the meetings to a quarterly schedule. However, the CADAC bylaws are specific that the annual meeting calendar must be set in December of each year. Chair Jon Munger suggested that the December meeting include discussion on the 2017 construction schedule so the CADAC could set its meeting schedule accordingly. The next CADAC meeting will be Monday, December 12, 2016 at 12:30 pm. at the SBFCA office, 1441 Garden Highway, Yuba City.

ADJOURNMENT

Sandy Watson moved to adjourn the meeting. The motion received a second from Vern Hartman. Motion passed unanimously.

Respectfully submitted,

Kim Floyd
SBFCA Public Outreach Manager